



CITY OF  
GRAND  
RAPIDS

OFFICE OF SPECIAL EVENTS  
**2008 BLOCK PARTY PERMIT APPLICATION**  
\$20.00 FEE - Make check payable to City Treasurer

1 Monroe Center NW, Grand Rapids, MI 49503

Phone: 456-FEST (3378) FAX: 456-4592

**The following rules shall govern the closure of a street for a Block Party:**

**A Permit must be requested no later than seven (7) working days in advance of the desired date. Only one (1) block may be closed for one (1) day. NO EXCEPTIONS!**

- At least 51% of the residents in the block must be in favor of the party.
- All residents on the block must be contacted before the application is submitted.
- The applicant must be at least 18 years of age and be a resident of the block being closed.
- The applicant automatically becomes Chairperson for the Block Party with the following responsibilities:
  - Placement and removal of the street closure devices (barricades) and the return of the equipment to the delivery site.
  - **To keep clear one traffic lane for emergency vehicles through the entire block.**
  - Monitor and regulate noise resulting from the party.
  - Clear the area in case of an emergency.
- Time limits of party: Begin any time during daylight hours. End and clear before sunset.
- Block Parties will not be permitted on Major Streets
- No banners or signs placed on the barricades
- Permits will be issued at the discretion of the City Special Event Coordinator.

Please complete section below:

Name of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_  Check here if you would prefer to have the permit emailed to you instead of a hard copy.

Time and date of Block Party: \_\_\_\_\_

Block Party Location:

\_\_\_\_\_  
Street Closed

\_\_\_\_\_  
From

\_\_\_\_\_  
To

*Barricades should be delivered by Noon on the day of the Block Party. If you have not received them by this time, please contact Traffic Safety at 456-3279. The barricades are sometimes left laying flat on the ground at the intersections, so please double check before calling.*

**As Chairperson, I acknowledge the information provided is correct and agree to abide by the above rules:**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_